

When you log into the QMU Portal, you will have a section called “Student Finance”. Here you will be able to

1 Your account

This will display the balance on your account.

2 My statement

This will open a full statement, detailing any payments due or previously made.

Reference	Item	Date Due / Date Received	Debit	Credit
Account Total £ 1,820.00 D				
10010776-1	Tuition Fees	19/Apr/2024	£ 865.00	*
10010776-2	Tuition Fees	24/Apr/2024		£ 865.00
10010776-3	Tuition Fees	13/Jul/2026	£ 1,820.00	

Here you will also be able to see the dates/payment you have agreed to as part of any payment plan (see 5).

INVA000000167517	Accommodation Fee Invoice	10/Jul/2026	£ 1,500.00
		31/Jul/2026	£ 455.00
		28/Aug/2026	£ 455.00
		30/Sep/2026	£ 455.00

3 Fees and Charges

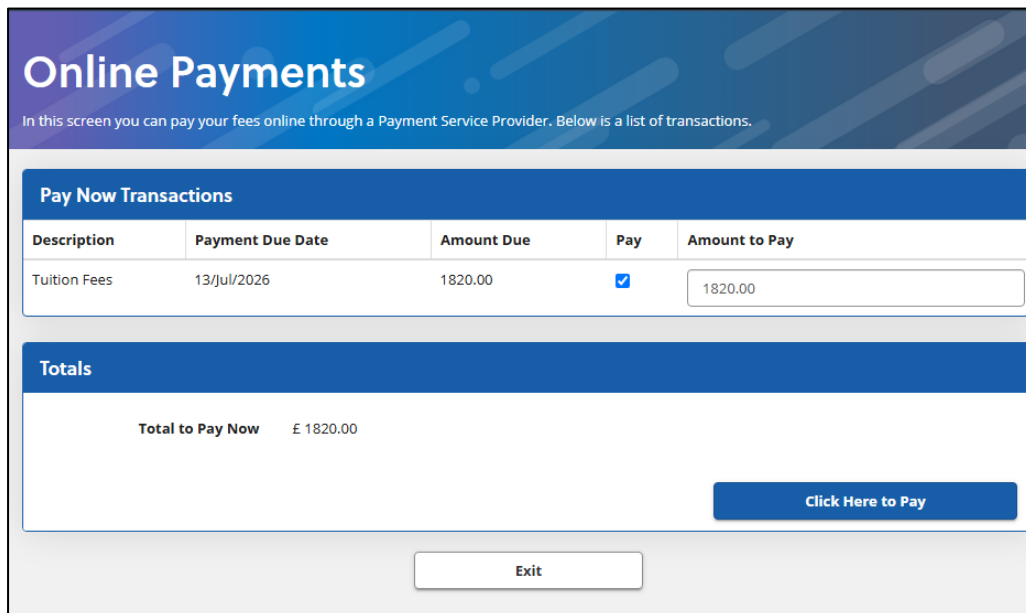
Takes you to our QMU website, with further details of fees per course for each academic year.

<https://www.qmu.ac.uk/current-students/current-students-general-information/fees-and-charges/>



4 Make a one-off payment

This option will allow you to make a singular one-off payment towards your outstanding balance.

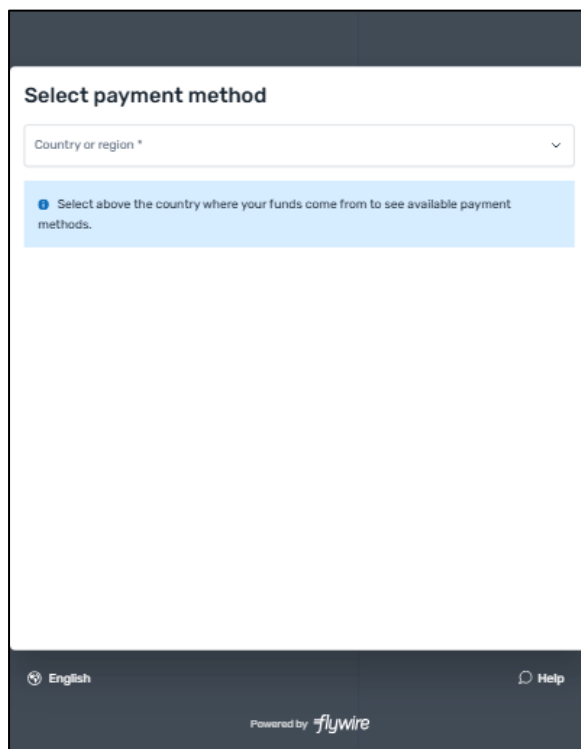


The screenshot shows the 'Online Payments' interface. At the top, it says 'Online Payments' and 'In this screen you can pay your fees online through a Payment Service Provider. Below is a list of transactions.' Below this is a section titled 'Pay Now Transactions' containing a table with the following data:

Description	Payment Due Date	Amount Due	Pay	Amount to Pay
Tuition Fees	13/Jul/2026	1820.00	<input checked="" type="checkbox"/>	<input type="text" value="1820.00"/>

Below the table is a 'Totals' section showing 'Total to Pay Now £ 1820.00'. At the bottom right of this section is a blue button labeled 'Click Here to Pay'. At the bottom center of the entire interface is a white button labeled 'Exit'.

The first step will allow you to view any outstanding payments you have, and to select how much you would like to pay today (this can be amended via the 'Amount to Pay' box on the right-hand side).



The screenshot shows the 'Select payment method' screen. It features a dropdown menu labeled 'Country or region *'. Below the dropdown is a blue box with the text: 'Select above the country where your funds come from to see available payment methods.' At the bottom of the screen, there are links for 'English' and 'Help', and a footer that says 'Powered by flywire'.

Once you have selected the amount you are going to pay, you will be directed to the Flywire payment provider.

First, input the country where your funders are coming from.

Select payment method

Country or region *
Nepal

Debit/Credit Card in NPR **Rs386,731.93**

I want to pay in another currency

I have read, understand, and agree to the Flywire [Terms of Use](#) and [Privacy Policy](#)

NEXT

You will then be offered the chance to select which currency you would like to pay in.

Queen Margaret University cannot advise a specific currency.

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Payer info

Please provide the details of the person paying

First name *
TEST

Family name *
STUDENT

Email *
Registry@qmu.ac.uk

Address 1 *
1 STREET

City *
EDINBURGH

+ Phone number *
07777777777

Country or region *
Nepal

NEXT

You will then be required to input the contact details of the **person who is paying**.



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Payment details

First name
TEST

Last name
STUDENT

Card number

Expiry date (MM/YY)

CVV

You will pay
NPR 386,731.91

Queen Margaret University will receive
£1,820.00

PAY

The final step will be to input the card details of the person who is paying.

Click “Pay” to complete the transaction.

Once you have completed this process, you will receive the following message.

Pending Payment

Thank you for your payment attempt. Your payment is currently being processed, and we will notify you once the outcome is confirmed. Please allow up to 5 business days for the processing to complete.

Exit

5 Set up an installment payment plan

The first step will be to select the type of fee you would like to pay (e.g. ‘Tuition Fees’ or ‘Accommodation Fees’)

Paying by instalments on your credit or debit card

Fee Type* Tuition Fees

Next



If you **do not** have any fees of that type to pay, you will receive the following message.

Information

- No outstanding payments could be located.

If this problem continues please contact your system administrator quoting message reference 'JYVJAD'.

Online Payments

In this screen you can pay your fees online through a Payment Service Provider. Below is a list of transactions.

Pay Now Transactions

No transaction available.

Totals

	Total to Pay Now	0.00
	Total to pay via future instalments in this payment plan	0.00

[Click Here to Pay](#)

If you do have fees of that type to pay, the next page will allow you to select any payments you would like included in payment plan. Click 'Include in Payment Plan' to add these.

Pay Now Transactions

Description	Payment Due Date	Amount Due	Include In Payment Plan
Tuition Fees	13/Jul/2026	1820.00	Include in Payment Plan

Totals

	Total to Pay Now	£ 1820.00
	Total to pay via future instalments in this payment plan	£ 0.00

[Click Here to Pay](#)



The next step will allow you to select either option A or B, and how many payments you'd like to pay in.

A – beginning of the month

B – end of the month

Payment Plan Transactions			
Description	Payment Due Date	Amount Due	Remove From Payment Plan
Tuition Fees	13/Jul/2026	1820.00	Remove from Payment Plan

Payment Plan Options			
Select	Description	Number Of Instalments	Default Due Day
<input checked="" type="radio"/>	Tuition Fee - Plan A - Jan 2026 - 2 Payments	2	
<input type="radio"/>	Tuition Fee - Plan B - Jan 2026 - 2 Payments	2	
<input type="radio"/>	Tuition Fee - Plan A - Jan 2026 - 3 Payments	3	
<input type="radio"/>	Tuition Fee - Plan B - Jan 2026 - 3 Payments	3	
<input type="radio"/>	Tuition Fee - Plan B - Jan 2026 - 4 Payments	4	

Instalments in Payment Plan		
Number	Due Date	Amount Due
1	10/Aug/2026	910.00
2	09/Sep/2026	910.00

Once a payment plan is ticked/selected, a preview of payment dates/amounts is available beneath.



The final section is to confirm and select “Click Here to Pay”.

Totals

Please tick this box to agree to your card details being stored with the secure payment service provider, which is mandatory in order to schedule a payment plan.*

Total to Pay Now	£ 0.00
Total to pay via future instalments in this payment plan	£ 1820.00

[Click Here to Pay](#)

The payment contact details and card details is the same process as a one of payment (4), apart from the following tick boxes.

I have read, understand, and agree to the Flywire's [Terms of Use](#) and [Privacy Policy](#).

I authorize Flywire to store and charge my debit/credit card automatically on behalf of Queen Margaret University. I have read, understand, and agree to [Flywire's Terms of Use for automated payments](#)

For any issues, please contact CreditController@qmu.ac.uk.

