



## Queen Margaret University

EDINBURGH

The next meeting of the Court will be held on **Wednesday, 27 November 2019 at 3.00 pm** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Fraser Rudge, Policy Officer, on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002, unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

\*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

**Irene Hynd**  
**University Secretary**  
**Secretary to the Court**  
[ihynd@gmu.ac.uk](mailto:ihynd@gmu.ac.uk)  
**20 November 2019**

### **Court Members:**

Dr Frances Dow CBE (Chair)  
Elaine Acaster OBE  
Carolyn Bell  
Dr Richard Butt  
Professor Graham Caie CBE  
Dr Maria Giatsi-Clausen  
Colin Cox  
Karen Cullen  
Sir Paul Grice  
Cynthia Guthrie  
Dr Arturo Langa  
Frank Lennon OBE

Ken McGarrity  
Linda McPherson (Vice-Chair)  
Ruth Magowan  
Chiara Menozzi  
Melanie Moreland  
Robert Pattullo  
Sarah Phillips  
Elizabeth Porter  
Dr Eurig Scandrett  
Dr Andrew Scott  
Andy White

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### **Disposal of Court Papers**

The University will dispose of confidential Court papers that are surplus to requirements. These may be handed to the Secretary, or left at the table after the meeting.

## AGENDA

- 1           **\*Welcome and Membership**
- 2           **\*Conflicts of Interest**  
  
To NOTE any conflicts of interest and determine any required action.
- 3           **\*Determination of Other Competent Business**  
  
(a) To RECEIVE notification of Other Competent Business.  
(b) To DISCUSS any business arising from Items for Information.
- 4           **\*Chair's report**
- 5           **\*Principal's report**
- 6           **\*Minutes of the previous meeting** **COURT (19)**  
**MINS 04**
  - 6.1        To APPROVE the Minutes of the meeting held on 2 October 2019.
  - 6.2        Matters arising: Recruitment to the vacancy for a Chair (Min 12.2).
- Ordinary Business**
- 7           **\*Annual Accounts**
  - (a)        To APPROVE formally the Strategic Report and Financial Statements for the year ended 31 July 2019. **COURT (19) 45**
  - (b)        To CONSIDER the Letter of Representations to Ernst and Young, and to AUTHORISE the Chair to sign on behalf of the Court. **COURT (19) 46**
  - (c)        To NOTE the external audit report from Ernst and Young. **COURT (19) 47**
  - (d)        To NOTE the annual internal audit report from Scott Moncrieff. **COURT (19) 48**
- 8           **\*Financial Update** **COURT (19) 49**  
  
To RECEIVE a report on financial performance for the quarter to 31 October 2019.
- 9           **\*Key Performance Indicators** **COURT (19) 50**  
  
To RECEIVE the Quarter 1 report on Key Performance Indicators 2019-20.
- 10          **\*Risk Management** **COURT (19) 51**  
  
To RECEIVE the University's updated Corporate Risk Register.

<b>11</b>	<b>*Land Development Update</b>  To RECEIVE an update on the land development project.	<b>COURT (19) 52</b>
<b>12</b>	<b>*Scottish Funding Council</b>  (a) To NOTE the Outcome Agreement Self-Evaluation 2018-19.  (b) To NOTE the Outcome Agreement Guidance 2020-21.	<b>COURT (19) 53</b>  <b>COURT (19) 54</b>
<b>13</b>	<b>*University Strategy 2020-25</b>  To DISCUSS the refresh of the University Strategy 2020-2025.	<b>COURT (19) 55</b>
<b>14</b>	<b>Freedom of Information: Annual report</b>  To NOTE a report on compliance with Freedom of Information legislation.	<b>COURT (19) 56</b>
<b>Reports from Committees</b>		
<b>15</b>	<b>*Senate</b>  a) To RECEIVE the minutes of the Senate meeting held on 30 October 2019.  (b) Matters Arising.	<b>SEN (19)</b> <b>MINS 04</b>
<b>16</b>	<b>*Finance and Estates Committee</b>  (a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 5 November 2019.  (b) Matters Arising.  (c) To RECEIVE the Annual Report of the Committee	<b>FEC (19)</b> <b>MINS 04</b>  <b>COURT (19) 57</b>
<b>17</b>	<b>*Audit and Risk Committee</b>  (a) To RECEIVE the minutes of the Audit and Risk Committee meeting held on 12 November 2019.  (b) Matters arising.  (c) To RECEIVE the Annual Report of the Committee.	<b>AUDIT (19)</b> <b>MINS 04</b>  <b>COURT (19) 58</b>
<b>18</b>	<b>*Equality and Diversity Committee</b>  (a) To RECEIVE the minutes of the Equality and Diversity Committee held on 17 October 2019.  (b) Matters arising.	<b>EDC (19)</b> <b>MINS 03</b>

**19**      **Dates of future meetings**

The Court will meet on the following dates in 2019-20:

5-6 February 2020 (Away Days)

1 April 2020 at 3.00 pm

24 June 2020 at 3.00 pm

**20**      **Items for Information**

Press Cuttings and Press Releases.