



Queen Margaret University

EDINBURGH

The next meeting of the Court will be held on **Wednesday, 7 October 2020 at 3.00 pm** by Video Conference*

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*Due to restrictions in place during the Coronavirus Emergency, it is not possible for the University Court to meet 'in person'. The Office of the Scottish Charity Regulator has recognised that holding meetings virtually is a good option, and states that charities may hold their meetings in this way, even where the governing document is silent on the matter. The University Court Standing Orders are silent on the matter. In line with good governance, the discussion and decisions of the University Court will be recorded in the form of confirmed minutes approved by members.

**The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
30 September 2020

Court Members:

Linda McPherson (Acting Chair)
Elaine Acaster OBE
Carolyn Bell
Dr Richard Butt
Professor Graham Caie CBE
Dr Maria Giatsi-Clausen
Colin Cox
Karen Cullen
Sir Paul Grice
Cynthia Guthrie
Dr Arturo Langa

Frank Lennon OBE
Ken McGarrity
Ruth Magowan
Chiara Menozzi
Melanie Moreland
Robert Pattullo
Sarah Phillips
Elizabeth Porter
Dr Eurig Scandrett
Dr Andrew Scott
Andy White

A G E N D A

1 *Welcome and Apologies

2 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

3 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

4 *Chair's Report

To RECEIVE a report from the Acting Chair.

5 *Minutes

(a) To APPROVE the minutes of the Court meeting held on 24 June 2020. COURT (20)
MINS 03

(b) To APPROVE the minutes of the Extraordinary Court meeting held on 2 September 2020. COURT (20)
MINS 04

(c) Matters Arising.

6 *Principal's Report: Coronavirus Emergency

To RECEIVE an update report from the Principal on Business Continuity and Recovery.

Ordinary Business

7 *Financial Update

7.1 To RECEIVE an update on the draft financial outturn for the year ended 31 July 2020. COURT (20) 21

7.2 To RECEIVE an update to the financial forecast for 2020-21. COURT (20) 22

8 *Key Performance Indicators

8.1 To RECEIVE the fourth quarter KPI report 2019-20. COURT (20) 23

8.2 To RECEIVE a proposed suite of KPIs to be monitored by the University Court COURT (20) 24

9	*Land Development Update	
	To RECEIVE an oral update on the land development project from the Director of Campus and Commercial Services.	
10	*Scottish Funding Council	
	(a) To HOMOLOGATE Chair's action to approve the Annual Report to the Scottish Funding Council on Institutional Review Activity 2019-20	COURT (20) 25
	(b) To HOMOLOGATE Chair's Action to approve the University Court Statement of Assurance to the Scottish Funding Council.	COURT (20) 26
11	*Research Excellence Framework	
11.1	To RECEIVE the Annual Report on the University's Compliance with the Concordat on Researcher Development.	COURT (20) 27
11.2	To RECEIVE the University Research Integrity Statement.	COURT (20) 28
	Reports from Committees	
12	*Senate	
	a) To RECEIVE the minutes of the Senate meeting held on 1 July 2020.	SEN (20) MINS 02
	(b) To RECEIVE the minutes of the Extraordinary meeting held on 9 September 2020.	SEN (20) MINS 03
	(b) Matters Arising.	
13	*Finance and Estates Committee	FEC (20) MINS 03
	(a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 28 September 2020.	To follow
	(b) Matters Arising.	
14	*Audit and Risk Committee	AUDIT (20) MINS 03
	(a) To RECEIVE the minutes of the Audit and Risk Committee meeting held on 25 September 2020.	To follow
	(b) Matters arising:	
15	*Nominations Committee	NOM (20) MINS 02
	(a) To RECEIVE the minutes of the Nominations Committee meeting held on 28 September 2020.	
	(b) Matters arising.	

16 *Health and Safety Committee H&S (20)
MINS 03

(a) To RECEIVE the minutes of the Health and Safety Committee meeting held on 25 June 2020.

(b) To RECEIVE the minutes of the Health and Safety Committee meeting held on 24 September 2020. H&S (20)
MINS 04

(c) Matters arising.

17 Dates of future meetings

*Dates for Ordinary meetings of the University Court are set out below:

9 December 2020 at 3.00 pm

3 February 2021 – time tbc

31 March 2021 at 3.00 pm

23 June 2021 at 3.00 pm

Strategy Days – 3 and 4 February 2021.

18 Items for Information

To RECEIVE a copy of the Anti-Bribery Policy – to be placed in members' Court Members Handbook at the Appendices.