



Queen Margaret University

EDINBURGH

The next meeting of the Court will be held on **Wednesday, 2 October 2019 at 3.00 pm** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Fraser Rudge, Governance Officer, on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002, unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

\*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

**Irene Hynd**  
**University Secretary**  
**Secretary to the Court**  
[ihynd@gmu.ac.uk](mailto:ihynd@gmu.ac.uk)  
**25 September 2019**

#### **Court Members:**

Dr Frances Dow CBE (Chair)  
Elaine Acaster OBE  
Carolyn Bell  
Dr Richard Butt  
Professor Graham Caie CBE  
Dr Maria Giasti-Clausen  
Colin Cox  
Karen Cullen  
Sir Paul Grice  
Cynthia Guthrie  
Dr Arturo Langa  
Frank Lennon OBE

Ken McGarrity  
Linda McPherson (Vice-Chair)  
Ruth Magowan  
Chiara Menozzi  
Melanie Moreland  
Robert Pattullo  
Sarah Phillips  
Elizabeth Porter  
Dr Eurig Scandrett  
Dr Andrew Scott  
Andy White

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#### **Disposal of Court Papers**

The University will dispose of confidential Court papers that are surplus to requirements. These may be handed to the Secretary, or left at the table after the meeting.

## **A G E N D A**

- 1**        **\*Welcome and Membership**
- 2**        **\*Conflicts of Interest**  
  
To NOTE any conflicts of interest and determine any required action.
- 3**        **\*Determination of Other Competent Business**  
  
(a) To RECEIVE notification of Other Competent Business.  
  
(b) To DISCUSS any business arising from Items for Information.
- 4**        **\*Court Standing Orders** **COURT (19) 32**  
  
To ADOPT revised Standing Orders approved by the University Court on 26 June 2019.
- 5**        **\*Chair's report**
- 6**        **\*Principal's report** **COURT (19) 33**  
  
To RECEIVE a presentation from the Principal on a process for internal stakeholder engagement with a refreshed University Strategic Plan.
- 7**        **\*Minutes** **COURT (19)**  
**MINS 03**  
  
(a) To APPROVE the Minutes of the Court meeting held on 26 June 2019.  
  
(b) Matters arising.  
  
**Ordinary Business**
- 8**        **\*Financial Update**  
  
(a) To RECEIVE an update on the draft financial outturn for 2018-19. **COURT (19) 34**  
  
(b) To CONSIDER potential opportunities for future income growth. **COURT (19) 35**  
  
(c) To RECEIVE a verbal update on student numbers and tuition fee income for 2019/20.  
  
(d) To RECEIVE a letter of variation to the loan facility agreement with Barclays Bank plc. **COURT (19) 36**  
  
(e) To HOMOLOGATE Chair's action to approve the appointment of a contractor for the replacement of roof copes to the residences. **COURT (19) 37**

<b>9</b>	<b>*Scottish Funding Council</b>	
	(a) To HOMOLOGATE Chair's action to approve the Annual Report to the Scottish Funding Council on Institutional Review Activity 2018-19.	<b>COURT (19) 38</b>
	(b) To HOMOLOGATE Chair's Action to approve the University Court Statement of Assurance to the Scottish Funding Council.	<b>COURT (19) 39</b>
<b>10</b>	<b>* Enhancement Led Institutional Review</b>	<b>COURT (19) 40</b>
	To HOMOLOGATE Chair's Action to approve the One Year Follow-on Report to the Quality Assurance Agency.	
<b>11</b>	<b>*Key Performance Indicators</b>	
	(a) To RECEIVE the Quarter 4 report on Key Performance Indicators 2018-19.	<b>COURT (19) 41</b>
	(b) To CONSIDER proposed Key Performance Indicators for 2019-20.	<b>COURT (19) 42</b>
	(c) To RECEIVE a report on performance in the National Student Survey (NSS) 2019.	<b>COURT (19) 43</b>
<b>12</b>	<b>*Appointment to the vacancy for a Chair</b>	
	(a) To APPROVE Regulations for the Election and Appointment of the Chair.	<b>COURT (19) 44</b>
	(b) To NOTE progress with the recruitment to the vacancy for a Chair.	
<b>13</b>	<b>*Appraisal of the Chair</b>	
	To RECEIVE a report from the Vice-Chair on the outcome of the Annual Appraisal of the Chair.	
	<b>Reports from Committees</b>	
<b>14</b>	<b>*Senate</b>	<b>SEN (19) MINS 03</b>
	a) To RECEIVE the minutes of the Senate meeting held on 26 June 2019.	
	(b) Matters Arising.	

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| <b>15</b> | <b>*Finance and Estates Committee</b>   | <b>FEC (19)<br/>MINS 03<br/>To Follow</b>     |
|           | (a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 24 September 2019.                                      |   |
|           | (b) Matters Arising.  |   |
| <b>16</b> | <b>*Audit and Risk Committee</b>  | <b>AUDIT (19)<br/>MINS 03</b>                 |
|           | (a) To RECEIVE the minutes of the Audit and Risk Committee meeting held on 10 September 2019.   |   |
|           | (b) Matters arising.  |   |
| <b>17</b> | <b>*Health and Safety Committee</b>   | <b>HSC (19)<br/>MINS 03</b>                   |
|           | (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 17 September 2019.  |   |
|           | (b) Matters arising.  |   |
| <b>18</b> | <b>*Senior Management Remuneration Committee</b>  | <b>SMRC (19)<br/>MINS 01<br/>To be tabled</b> |
|           | (a) To RECEIVE the minutes of the Senior Management Remuneration Committee meeting held on 25 September 2019.                           |   |
|           | (b) Matters arising.  |   |
| <b>19</b> | <b>*Equality and Diversity Committee</b>  | <b>EDC (19)<br/>MINS 02</b>                   |
|           | (a) To RECEIVE the minutes of the Equality and Diversity Committee held on 7 June 2019.   |   |
|           | (b) Matters arising.  |   |
| <b>20</b> | <b>Dates of future meetings</b>   |   |
|           | The Court will meet on the following dates in 2019-20:  |   |
|           | 27 November 2019 at 3.00 pm   |   |
|           | 5-6 February 2020 (Away Days)   |   |
|           | 1 April 2020 at 3.00 pm   |   |
|           | 24 June 2020 at 3.00 pm   |   |
| <b>21</b> | <b>Items for Information</b>  |   |
|           | <ul style="list-style-type: none"> <li>• Court Member Handbook - 2019 Updates.</li> <li>• Press Cuttings and Press Releases.</li> </ul> |   |