



**ACCOMMODATION SERVICES**

**MOVING OUT CLEANING GUIDE**

**BEDROOM**

- Remove **all** rubbish and belongings
- Vacuum carpet/clean carpet
- Empty Wardrobe and drawers and wipe clean
- Wipe clean all surfaces, doors, skirting boards, windows, glass and frames
- Leave mattress protector on bed

**SHOWER ROOM**

- Make sure shower, sink and toilet are thoroughly clean and free of limescale
- Scrub floor and walls clean
- Remove rubbish
- Wipe clean all surfaces
- Take down shower curtain and leave folded on bed

**HALLWAY**

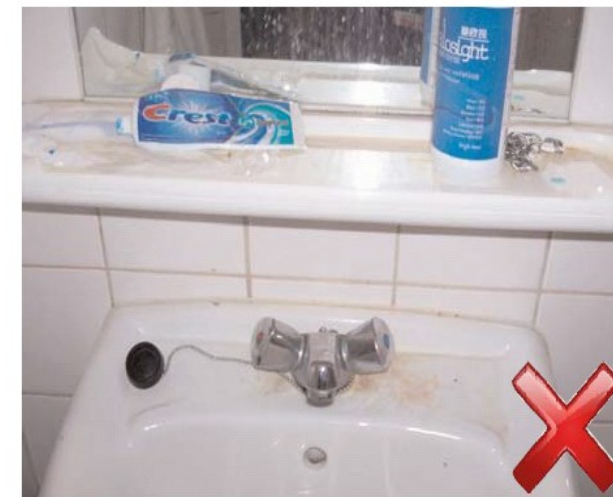
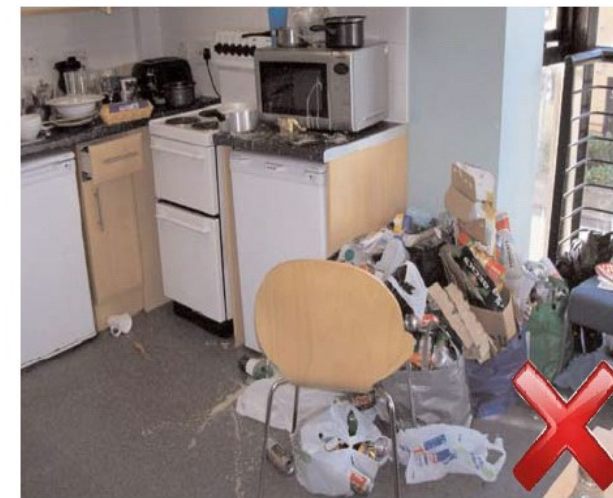
- Remove rubbish
- Vacuum clean floor
- Wipe clean all walls, skirting boards and doors (removing stickers)

**KITCHEN/DINER/LOUNGE**

- Empty cupboards and drawers and wipe clean
- Remove rubbish and clean bins
- Vacuum and mop floor
- Wipe clean fridge/freezer. Do NOT switch fridge/freezers off.
- Clean cooker and hob thoroughly, inside and out
- Clean grill pans and wire racks
- Wipe clean walls and surfaces, including skirting boards and windows sills
- Clean microwave, inside and out
- Return furniture to its original location
- Clean all cleaning equipment: ensure the iron, ironing board, mop, bucket and brush are left in the tall kitchen cupboard.

If you have any questions, please contact Accommodation Services in person at the Accommodation Reception in Block A or by phone (0131) 474 0000 or email: [accommodation@qmu.ac.uk](mailto:accommodation@qmu.ac.uk)

**Thank you for your co-operation. We hope that you've had a happy time in your flat and wish you well for next year.**



**NO ITEMS SHOULD NOT BE LEFT IN YOUR FLAT.** On departure please ensure that you have fully cleaned your room and kitchen and removed all your belongings. Any belongings left in the room following return of keys will be classed as waste and disposed of with the cost of disposal being charged to you. Any rooms/kitchens not fully cleaned will be charged accordingly e.g. Room Clean - £45-105, Kitchen Clean - £105-155.