



Queen Margaret University

EDINBURGH

The next meeting of the Court will be held on **Wednesday, 3 April 2019 at 3.00 pm** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Fraser Rudge on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
27 March 2019

Court Members:

Dr Frances Dow CBE (Chair)
Elaine Acaster OBE
Carolyn Bell
Dr Richard Butt
Professor Graham Caie CBE
Colin Duffus
Dr Anthony Falconer OBE
Cynthia Guthrie
Frank Lennon OBE
Jackie Macdonald
Ken McGarrity
Linda McPherson (Vice-Chair)

Ruth Magowan
Melanie Moreland
Margaret O'Connor
Robert Pattullo
Sarah Phillips
Stewart Sands
Dr Eurig Scandrett
Dr Andrew Scott
Professor Petra Wend
Rebecca Wilson
Dr Laura Young MBE

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

A G E N D A

1 *Welcome and Apologies

2 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

3 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

4 *Chair's Report

To RECEIVE a report from the Chair.

5 *Principal's Report

COURT (19) 07

To RECEIVE a report from the Principal.

6 *Minutes

(a) To APPROVE the minutes of the Court meeting held on 6 February 2019.

COURT (19)
MINS 01

(b) Matters arising

Ordinary Business

7 Finance and Key Performance Indicators

(a) To receive an update on financial performance for the six months to 31 January 2019 and the updated forecast outturn position.

COURT (19) 08

(b) To RECEIVE the Second Quarter 2018/19 KPI Update report.

COURT (19) 09

(c) To NOTE the 2019/20 budget and future financial forecasts process.

COURT (19) 10

8 *Land development

COURT (19) 11

To receive an update on the land development project

9	*Scottish Funding Council	
	(a) To RECEIVE an analysis of Indicative Outcome Agreement funding for universities for 2018-19.	COURT (19) 12
	(b) To CONSIDER the Near-Final Queen Margaret University Outcome Agreement 2017-2020: Update 2019-22.	COURT (19) 13
10	*Governance	
10.1	*Higher Education (Scotland) Act 2016	
	(a) To APPROVE Revision of the Queen Margaret University, Edinburgh (Scotland) Amendment Order of Council 2019.	COURT (19) 14
	(b) To APPROVE rules governing the Nomination of Trades Union members to the University Court.	COURT (19) 15 To follow
10.2	*Court Effectiveness Review	
	To RECEIVE a report on the Annual Court Effectiveness Review, and to CONSIDER matters arising.	COURT (19) 16
11	Annual Summary Report on Complaints	COURT (19) 17
	To NOTE the annual report on complaints investigated under the University's model complaint scheme	
	Reports from Committees	
12	*Finance and Estates Committee	FEC (19) MINS 01 To follow
	(a) To RECEIVE the minutes of the meeting held on 18 March 2019.	
	(b) Matters arising.	
13	*Health and Safety Committee	H&S (19) MINS 01
	(a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 6 March 2019.	
	(b) Matters arising.	
14	*Audit and Risk	AUDIT (19) MINS 01
	(a) To RECEIVE the minutes of the Audit and Risk Committee meeting held on 30 January 2019.	
	(b) Matters arising.	

15 *Nominations Committee

NOM (19)
MINS 01

(a) To RECEIVE the minutes of the Nominations meeting held on 7 February 2019.

(b) Matters arising.

Strategic session – 4.45 pm to 6.00 pm

16 *Strategic Plan QM150

(a) TO NOTE brief notes of the Workshop session held on 6 February 2019 (Away Day). COURT (19) 18

(b) To DISCUSS a review of progress with the University Strategic Plan QM150 (review updated March 2019). COURT (19) 19

17 Dates of future meetings

Court will meet on the following dates in 2019 and 2020:

26 June 2019 at 3.00 pm
2 October 2019 at 3.00 pm
27 November 2019 at 3.00 pm
5-6 February 2020 – Away Days
1 April 2020 at 3.00 pm
24 June 2020 at 3.00 pm

Items for Information

Press Cuttings and Press Releases (tabled).