



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 28 June 2017 at 4.00 p.m.** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Gerry O'Hare on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
21 June 2017

Court Members:

Dr Frances Dow CBE (Chair)	Jackie Macdonald
Elaine Acaster OBE	Miller McLean
Dr David Banks	Linda McPherson
Jim Bradshaw	Margaret O'Connor
Carolyn Bell	Sarah Phillips
Dr Richard Butt	Megan Richardson
Professor Graham Caie CBE	Stewart Sands
Colin Duffus	Dr Eurig Scandrett
Cynthia Guthrie	Andrew Scott
Dr Anthony Falconer OBE	Professor Petra Wend (Principal)
Frank Lennon OBE	Dr Laura Young MBE
Ken McGarrity	

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

AGENDA

- 1 *Conflicts of Interest**

To NOTE any conflicts of interest and determine any required action.
- 2 *Determination of Other Competent Business**

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.
- 3 *Principal's Report** COURT (17) 20

To RECEIVE a report from the Principal.
- 4 *Minutes** COURT (17)
MINS 02

(a) To APPROVE the minutes of the Court meeting held on 5 April 2017.

(b) Matters arising.

Ordinary Business
- 5 *Portfolio Development** COURT (17) 21
To Follow

To CONSIDER a proposal to expand the portfolio of programme provision and awards approved by the University.
- 6 *Third Quarter Review – to April 2017**

(a) To RECEIVE Management accounts for nine months to 30 April 2017. COURT (17) 22

(b) To RECEIVE an update report on KPIs. COURT (17) 23
- 7 *Financial forecasts and budget for 2017/18** COURT (17) 24

To CONSIDER and APPROVE financial forecasts and the proposed budget for 2017/18.
- 8 *Local Land – Masterplan Development Strategy** COURT (17) 25
To Follow

To RECEIVE a report from the Director of Operations and Finance.

- 9 *Scottish Funding Council**
- (a) **Outcome Agreement Funding** COURT (17) 26
 To RECEIVE details of the confirmed Scottish Funding Council Outcome Agreement funding announcement for 2017/18
- (b) **Outcome Agreement 2017-20** COURT (17) 27
 To NOTE the confirmed Queen Margaret University Outcome Agreement with the Scottish Funding Council, which was approved by the Chair under powers delegated by the Court.
- 10 *Higher Education (Scotland) Governance Act 2016** COURT (17) 28
 To RECEIVE an update on the University's compliance with the requirements of the Act.
- 11 *Scottish Code of Good HE Governance** COURT (17) 29
 To CONSIDER a proposed response to the Consultation on the Revised Code 2017.
- 12 *Whistleblowing Policy** COURT (17) 30
 To CONSIDER the University's updated Whistleblowing Policy.
- 13 Mainstreaming Report and Equality Outcomes 2017-21** COURT (17) 31
 To NOTE the University Mainstreaming Report and Equality Outcomes, including an Equal Pay Review, which was approved by the Chair under powers delegated by the Court, and published on 30 April 2017.
- 14 Freedom of Information and Data Protection** COURT (17) 32
 To NOTE a compliance report on Freedom of Information, Environmental Information Regulations, Data Protection and Records Management activity in 2016.
- Reports from Committees**
- 15 *Senate**
- (a) To RECEIVE the minutes of the Senate meeting held on 29 March 2017 SEN (17) MINS 02
- (b) To RECEIVE the minutes of the Senate meeting held on 10 May 2017. SEN (17) MINS 03
- (c) Matters arising.

- 16 *Finance and Estates Committee**
- (a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 15 May 2017. FEC (17)
MINS 02
 - (b) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 2 June 2017. FEC (17)
MINS 03
 - (c) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 19 June 2017. FEC (17)
MINS 04
To Follow
 - (d) Matters arising.
- 17 *Audit and Risk Committee**
- (a) To RECEIVE the minutes of the Audit Committee meeting held on 24 May 2017. AUDIT (17)
MINS 02
 - (b) Matters arising.
- 18 *Nominations Committee**
- (a) To RECEIVE the minutes of the Nominations Committee meeting held on 14 June 2017. NOM (17)
MINS 02
 - (b) Matters arising.
- 19 *Health and Safety Committee**
- (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 8 June 2017. HSC (17)
MINS 02
 - (b) Matters arising.
- 20 *Equality and Diversity Committee** EDC (17)
MINS 02
- a) To RECEIVE the minutes of the Equality and Diversity Committee meeting held on 27 April 2017.
 - (b) Matters arising.
- 21 Dates of future meetings**
- The Court will meet on the following dates in 2017-18
- 4 October 2017 at 4.00 pm
 - 6 December 2017 at 4.00 pm
 - 7 and 8 February 2018 - Away Days
 - 4 April 2018 at 4.00 pm
 - 27 June 2018 at 4.00 pm

Items for Information

Press Cuttings and Press Releases (tabled).