



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 4 October 2017 at 3.30 p.m.** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Gerry O'Hare on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
27 September 2017

Court Members:

Dr Frances Dow CBE (Chair)	Jackie Macdonald
Elaine Acaster OBE	Miller McLean
Dr David Banks	Linda McPherson
Jim Bradshaw	Margaret O'Connor
Carolyn Bell	Sarah Phillips
Dr Richard Butt	Megan Richardson
Professor Graham Caie CBE	Stewart Sands
Colin Duffus	Dr Eurig Scandrett
Cynthia Guthrie	Dr Andrew Scott
Dr Anthony Falconer OBE	Professor Petra Wend (Principal)
Frank Lennon OBE	Dr Laura Young MBE
Ken McGarrity	

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers that are surplus to requirements. These may be handed to the Secretary at any meeting or left at the table after the meeting.

AGENDA

- 1 *Conflicts of Interest**

To NOTE any conflicts of interest and determine any required action.
- 2 *Determination of Other Competent Business**

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.
- 3 *Chair's report**

To RECEIVE an oral report from the Chair.
- 4 *Principal's Report** COURT (17) 33

To RECEIVE a report from the Principal.
- 5 *Minutes** COURT (17)
MINS 03

(a) To APPROVE the Minutes of the Court meeting held on 28 June 2017.

(b) Matters arising.

Ordinary Business
- 6 *Financial Update** COURT (17) 34
TO FOLLOW

To RECEIVE an update on the draft outturn position for 2016/17 and on the 2017/18 budget position.
- 7 *Key Performance Indicators**

a) To RECEIVE the Quarter 4 report on Key Performance Indicators 2016-17. COURT (17) 35

(b) To RECEIVE proposed Key Performance Indicators 2017-2018. COURT (17) 36
- 8 *Land Development Strategy** COURT (17) 37
TO FOLLOW

To RECEIVE a report from the Director of Operations and Finance.
- 9 Scottish Funding Council**

(a) To HOMOLOGATE the Annual Report to the Scottish Funding Council on Institutional Review Activity 2016/17. COURT (17) 38

(b) To HOMOLOGATE the University Court Statement of Assurance to the Scottish Funding Council.

COURT (17) 39

10 Governance

10.1 *Higher Education (Scotland) Governance Act 2016

To RECEIVE an update on the University's compliance with the requirements of the Act.

10.2 *Scottish Code of Good HE Governance

To RECEIVE an update on publication of the Revised Scottish Code 2017.

10.3 *Equality Monitoring

To NOTE new requirements from the Higher Education Statistics Agency with respect to collection of Equality Data on Governing Body members.

10.4 *Court Effectiveness – Appraisal of the Chair

To APPRAISE the effectiveness of the Chair under arrangements agreed by the Court in December 2016.

(Secretary's Note: The Chair will not be present for this item, which will be taken at the conclusion of the business meeting – 5.30 pm).

Reports from Committees

11 *Senate

SEN (17)
MINS 04

(a) To RECEIVE the minutes of the Senate meeting held on 21 June 2017.

(b) Matters arising.

12 *Finance and Estates Committee

(a) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 31 August 2017.

FEC (17)
MINS 05

(b) To RECEIVE the minutes of the Finance and Estates Committee meeting held on 26 September 2017.

FEC (17)
MINS 06
TO FOLLOW

(c) Matters Arising.

- 13 *Audit and Risk Committee** AUDIT (17)
MINS 03
TO FOLLOW
- (a) To RECEIVE the minutes of the Audit Committee meeting held on 12 September 2017.
- (b) Matters arising.
- 14 *Nominations Committee** NOM (17)
MINS 03
- (a) To RECEIVE the minutes of the Nominations Committee meeting held on 25 September 2017.
- (b) Matters arising.
- 15 *Health and Safety Committee** HSC (17)
MINS 03
- (a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 20 September 2017.
- (b) Matters arising.
- 16 Dates of future meetings**
- The Court will meet on the following dates in 2017-18
- 6 December 2017 at 4.00 pm
7 and 8 February 2018 - Away Days
4 April 2018 at 4.00 pm
27 June 2018 at 4.00 pm
- 17 Items for Information**
- Press Cuttings and Press Releases.