



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 4 April 2018 at 3.00 pm** in the Large Boardroom, Level 2, Queen Margaret University. Members attending are reminded to bring their security pass with them. Please contact Gerry O'Hare on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
28 March 2018

Court Members:

Dr Frances Dow CBE (Chair)
Elaine Acaster OBE
Carolyn Bell
Jim Bradshaw
Dr Richard Butt
Professor Graham Caie CBE
Colin Duffus
Dr Anthony Falconer OBE
Cynthia Guthrie
Frank Lennon OBE
Jackie Macdonald
Ken McGarrity

Linda McPherson (Vice-Chair)
Ruth Magowan
Melanie Moreland
Margaret O'Connor
Sarah Phillips
Megan Richardson
Stewart Sands
Dr Eurig Scandrett
Dr Andrew Scott
Professor Petra Wend
Dr Laura Young MBE

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

A G E N D A

1 *Welcome and Membership

2 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

3 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

4 *Chair's Report

To RECEIVE a report from the Chair.

5 *Principal's Report

COURT (18) 08

To RECEIVE a report from the Principal.

6 *Minutes

COURT (18)
MINS 01

(a) To APPROVE the minutes of the Court meeting held on 7 February 2018.

(b) To RECEIVE the notes of the Court Away Days held on 7 and 8 February 2018.

COURT (18) 09

(c) Matters arising.

Ordinary Business

7 *Strategic Plan QM150

COURT (18) 10

To CONSIDER the biennial review of progress with the University Strategic Plan QM150.

8 *Scottish Funding Council

(a) To NOTE Outcome Agreement funding for universities: indicative allocations for 2018-19.

COURT (18) 11

(b) To CONSIDER the Near-Final Queen Margaret University Outcome Agreement 2017-2020.

COURT (18) 12

9	* Second Quarter Review to 31 January 2018	
	(a) To RECEIVE Management accounts for the six months to 31 January 2018.	COURT (18) 13
	(b) To RECEIVE a KPI Update: Second Quarter 2017/18 report.	COURT (18) 14
10	Financial Forecasts	COURT (18) 15
	To CONSIDER and APPROVE financial forecasts in the period to July 2021.	
11	*Land Development Strategy	COURT (18) 16
	To RECEIVE an update on the Land Development Project.	
12	*Governance	
12.1	*Higher Education (Scotland) Act 2016	COURT (18) 17
	To RECEIVE a report on progress regarding Compliance with the Higher Education (Scotland) Act.	
12.2	*Scottish Code of Good HE Governance 2017	COURT (18) 18
	To RECEIVE analysis and recommendation in relation to the University's Compliance with the Revised Scottish Code.	
12.3	*Senior Management Remuneration Committee – Short-Life Working Group	
	To RECEIVE an oral report from the Convener of the Short-Life Working Group reviewing the Senior Management Remuneration Review Policy.	
12.4	Gender Representation on Public Boards (Scotland) Act 2018	COURT (18) 19
	To NOTE that the requirements established for Court Lay membership under the provisions of the Gender Representation on Public Boards (Scotland) Act.	
13	Annual Summary Report on Complaints	COURT (18) 20
	To NOTE the annual report on complaints investigated under the University's model complaint scheme.	
14	*Enhancement Led Institutional Review	COURT (18) 21
	To RECEIVE an update on arrangements for the University's participation in the QAA Enhancement-Led Institutional Review process (ELIR).	

Reports from Committees

15 *Senate

SEN (18)
MINS 01

(a) To RECEIVE the minutes of the Senate meeting held on 21 February 2018.

(b) Matters arising.

16 *Finance and Estates Committee

FEC (18)
MINS 01

(a) To RECEIVE the minutes of the meeting held on 14 March 2018.

(b) Matters arising.

17 *Health and Safety Committee

HSC (18)
MINS 01

(a) To RECEIVE the minutes of the Health & Safety Committee meeting held on 15 March 2018.

(b) Matters arising.

18 *Nominations Committee

To APPROVE recommendations for Appointment agreed by the Nominations Committee at its meeting held on 26 March 2018.

COURT (18) 22
To be tabled

19 Dates of future meetings

Court will meet on the following dates in 2018 and 2019:

27 June 2018 at 3.00 pm
3 October 2018 at 3.00 pm
5 December 2018 at 3.00 pm
6-7 February 2019 (Court Away Days)
3 April 2019 at 3.00 pm
26 June 2019 at 3.00 pm

Items for Information

Press Cuttings and Press Releases (tabled).