

MSc MUSIC THERAPY

Role and Responsibilities of the Practice Educator

The Practice Educator (PE) is the student's key named contact. Practice Educators play a key role in the professional development of music therapy students. Practice Educators' responsibilities are to:

- Ensure the environment is welcoming, supportive and in which students feel valued and part of the team
- Understand and respond to issues of equality, diversity and inclusion
- Acknowledge and support cross-cultural working
- Understand Practice-based Learning (PBL) roles and responsibilities and adhere to PE responsibilities.
- Attend national practice educator training and relevant subject-specific meetings as appropriate
- Access information for Practice-based Learning from the website: <http://www.qmu.ac.uk/PBL/>
- Forward important information to the student in advance of the start of the placement which could include an overview of the service, relevant reading and travel directions
- Adhere to QMU and service policies about placement
- Support the student to identify suitable music therapy referrals
- Allocate specific time (supervision) each week to offer regular, supportive, constructive conversations with the student. This is normally 45 minutes per week.
- Ensure that the learner knows the procedure to request appropriate permission to audio/video record sessions for sharing in supervision and in written work at the university
- Offer guidelines on keeping records (notes and reports)
- Monitor and record the student's attendance and inform university of any unexpected absence
- Undertake formative and summative assessment reports in collaboration with the QMU group supervisor and the student
- Contact the QMU group supervisor if there are concerns pertaining to the student's well-being, behaviour or quality of performance
- Take responsibility for ongoing quality improvements within practice-based learning
- Maintain contact with the QMU group supervisor and alert them to any concerns at the earliest opportunity
- Ensure there is appropriate space and resources for music therapy sessions.