



Queen Margaret University
EDINBURGH

CONFIDENTIAL

The next meeting of the Court will be held on **Wednesday, 2 December 2015 at 4.00 p.m.** in the large Boardroom, Level 2, Queen Margaret University. Light refreshments will be available from 3.30pm in the small Boardroom. Members attending are reminded to bring their security pass with them. Please contact Kirsty Taylor on 0131 474 0000 if you are unable to attend.

All agenda items and papers may be disclosed under the Freedom of Information (Scotland) Act 2002 unless specifically exempted by the legislation. Where items cannot be disclosed, the relevant section of the Act is indicated.

*The agenda is divided into starred and non-starred items. Starred items are for discussion and, where appropriate, decision. Non-starred items are for noting only and will not normally be discussed. Any member wishing to discuss a paper listed for noting should contact the Secretary no later than two days before the meeting stating the reason for the request.

Irene Hynd
University Secretary
Secretary to the Court
ihynd@gmu.ac.uk
25 November 2015

Court Members:

Keir Bloomer (Chair)
Jim Bradshaw
Professor Graham Caie CBE
Ian Calder
Craig Cathcart
Professor Bob Cormack
Dr Anthony Falconer
Professor Alan Gilloran
Dr Anna Gregor CBE
Dr Lindesay Irvine
Mark Laing

Jackie Macdonald
Miller McLean
Linda McPherson
Margaret O'Connor
Robert Rae
Adam Roe
Judith Sischy OBE
Professor Petra Wend (Principal)
Heidi Vistisen
Sheila Williams

Car Parking

Spaces will be reserved for Court Members' cars in the parking area at the main entrance.

Disposal of Court Papers

The University will dispose of confidential Court papers which are surplus to requirements. These may be handed to the Principal's PA at any meeting or left at the table after the meeting.

Queen Margaret University

A G E N D A

1 *Conflicts of Interest

To NOTE any conflicts of interest and determine any required action.

2 *Determination of Other Competent Business

(a) To RECEIVE notification of Other Competent Business.

(b) To DISCUSS any business arising from Items for Information.

3 *Appointment to Lay Court Membership

COURT (15) 42

To RECEIVE a report and recommendation from the Nominations Committee.

4 *Chair's Report

5 *Principal's Report

COURT (15) 43

To RECEIVE a report from the Principal.

6 *Minutes

COURT (15)
MINS 04

(a) To APPROVE the minutes of the Court meeting held on 7 October 2015.

(b) Matters arising.

Ordinary Business

7 *Masterplan Development Strategy

COURT (15) 44

To RECEIVE a paper from the Director of Operations and Finance and the Director of Campus and Commercial Services.

8 *Strategic Plan

COURT (15) 45

To APPROVE the Institutional Strategic Plan

9 *Financial Sustainability

COURT (15) 46

To CONSIDER a position paper from the Director of Operations and Finance.

10 *Risk Management

COURT (15) 47

To NOTE the University's updated Corporate Risk Register.

11	*Effectiveness Review	COURT (15) 48
	To RECEIVE the report and recommendations arising from the Externally Facilitated Court Effectiveness Review	
12	*Annual Accounts	
	(a) To APPROVE formally the statutory accounts for the year ending 31 July 2015	COURT (15) 49
	(b) To CONSIDER the Letter of Representation to Ernst and Young and to AUTHORISE the Chair to sign on behalf of the Court	COURT (15) 50
	(c) To NOTE the external audit report from Ernst and Young.	COURT (15) 51
	(d) To NOTE the KPMG Internal Audit Annual Report.	COURT (15) 52
13	*Management Accounts	COURT (15) 53
	To NOTE the Management Accounts and associated reports for the quarter to 31 October 2015.	
14	*Key Performance Indicators	
	(a) To CONSIDER a report on Key Performance Indicators	COURT (15) 54
	(a) To CONSIDER and APPROVE a report to the Scottish Funding Council on financial sustainability	COURT (15) 55
15	*Scottish Funding Council	COURT (15) 56
	To NOTE the Outcome Agreement Self-Evaluation 2014/15.	
16	*Counter Terrorism and Security Act - Prevent Duty in Scotland	COURT (15) 57
	To RECEIVE a report from the University Secretary on action taken in compliance with the University's duty under the Act.	
	<i>Reports from Committees</i>	
17	*Senate	SEN (15) MINS 04
	(a) To RECEIVE the minutes of the Senate meeting held on 7 October 2015.	
	(b) Matters arising.	
18	*Audit Committee	
	(a) To RECEIVE the minutes of the Audit Committee meeting held on 19 November 2015.	AUDIT (15) MINS 04

(b) Matters arising.

(c) To RECEIVE the annual report of the Audit Committee.

COURT (15) 58

19 *Finance and Estates Committee

(a) To RECEIVE the minutes of the Finance & Estates Committee held on 18 November 2015.

FEC (15)
MINS 05

(b) Matters arising

(c) To RECEIVE the Annual Report of the Committee.

COURT (15) 59

20 *Equality and Diversity Committee

EDC (15)
MINS 03

(a) To RECEIVE the minutes of the Equality and Diversity Committee held on 4 November 2015.

(b) Matters arising.

21 Dates of future meetings

Court will meet on the following dates in 2015/16:

4-5 February 2016 (Court Away Days)

6 April 2016

22 June 2016

Meetings commence at 4.00pm.

22 Items for Information

Press Cuttings and Press Releases (tabled)