



Queen Margaret University
EDINBURGH

Technology @ QMU



QM:u – QM student portal

About QM:u

QM:u is Queen Margaret University's online student portal. Students use the portal to:

- Matriculate online
- Update their personal details
- Edit their security questions
- View assessment results
- Choose optional modules for their course
- Pay tuition and accommodation fees

Accessing QM:u

When you are on campus, or using the QMU Remote Access service, the QM:u portal is your internet home page.

Queen Margaret University
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home | course search | site map
enter site search GO
quick links to..... GO

for > prospective students current students alumni & friends business & industry community
about > the university schools & subjects services research media relations conferences & events

cashless application (internal only)
contact your school office!
current students A - Z
effective learning service
ePortfolio
ethical approval form
exam papers
information services
IT information for new students
library
password reset for current students
QM:u student portal
registry
sports facilities
student accommodation
» Login
eAccommodation
student services
students' union
timetables
WebCT
web mail

Information Services/Registry - Welcome to QM:u student portal

To access QM:u student portal please click on the QM:u logo below

 Instructions on how to access QM:u Portal (Pdf 225 KB)

Feedback and technical enquiries may be directed to [QM:u Technical Administration](#).

Announcements

Posted Monday 19 September 11

Welcome from the Principal

Our Principal, Professor Petra Wend, would like to wish all new students a warm welcome to QMU. She has prepared a 'Welcome letter' which has been sent to your student email account. You can also read it at -
<http://www.qmu.ac.uk/facebook/welcomefromtheprincipal.htm>

Posted Friday 16 September 11

NEW STUDENTS QMU Incoming Student Survey 2011
Have your say! Complete the survey now!

Tell us what your experience has been of the recruitment, admissions, welcome and induction period of joining QMU. **You could win a book token!**

Click on the QM:u icon to go the portal login page.

Alternatively you can go straight to the portal by typing: <https://u.qmu.ac.uk> in the address bar of your browser.

Logging into QM:u

To access the portal you must be a matriculated QMU student.

Your username is your student number, and your password is the one that you normally use to login and access IT services.

Log-in to QM:u Portal

This page is the QM:u Portal log-in screen.
Your Matriculation No. is your Username
NEW STUDENTS - Please use the link below to retrieve an initial password in order that you may log on and proceed to matriculate online:-
<https://u.qmu.ac.uk/retrieval/>
Please use the form below to supply your log-in details and click the 'log-in' button to access the system.

QM:u Portal Log-in
Please enter your username and password here:
User-name:
Password:

If you have forgotten your password then you must use the Student Password Reset Screen.

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Enquiries related to the INFORMATION DISPLAYED should be directed to Student Records Administration
Technical enquiries ONLY - e.g. log in difficulties, problems with data retrieval/storage - should be directed to LRC Helpdesk.
Please also check Service Alerts to check service availability.

Once you have entered your student number and your password, click on the **Log in >>** button.

Once you've logged into the portal

This is the screen you will see once you have logged into the portal.

Student home page

Intray
Intray - Messages for MINNIE MOUSE
Status From Received Subject Action
You have no new/unread messages
Open intray in full screen mode

Student Details
IMPORTANT: Assessment regulations
IMPORTANT: Matriculation Booklet 2011/2 **new!**
IMPORTANT: Dist Learning Matrix Booklet 2011/2 **new!**
View/Edit Your Student Personal Details
Student Security Questions
View Confirmed Results for 2010/1 **new!**
View Modules You Are Taking For 2011/2

Student Finance
Click help icon for more information
Your account:
My Account Balance £ 500.00
Items Overdue £ 500.00
My statement
Fees and Charges 2011/2
Make one-off payment by credit/debit card
Pay by instalment - Credit/Debit Card
Pay by instalment - Direct Debit

Useful Links
QM:u Home page
QM:u Incoming Student Survey 2011 **new!**
Current Students A - Z
Library Pages
WebCT
Web Email
EPortfolio
Students' Union
SAAS
Student Loans Company
UCISA National Notebook Agreement
Acceptable Use Policy
Withdrawals and Deferrals
Fees and Charges 2011/12
Summer Reassessment Support
Login eAccommodation

Personal Links
Use this container to store personal links to your favourite links on the web. Use the small edit button above to modify the contents of this container.

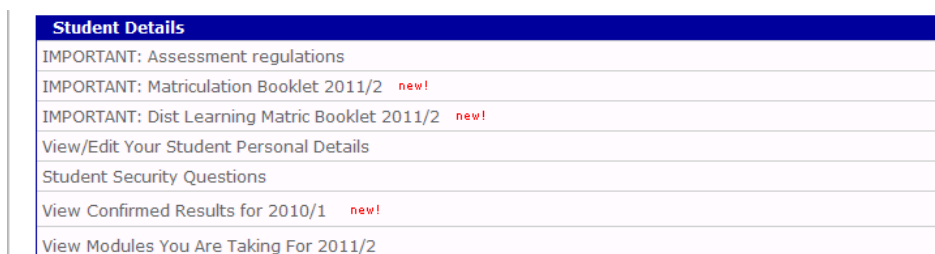
The screen is split into several sections.

The first section is the **Intray**:



QMU Registry staff may use this area to send you messages.

The next section is **Student details**:



There are several options in this section:

<i>Online Module Registration</i>	You can select your optional modules from within this area.
<i>IMPORTANT: Assessment regulations</i>	It is important that you read and understand the regulations before you undertake any assessments.
<i>IMPORTANT: Matriculation Booklet 2011/2</i>	These guides will help you through the online matriculation process.
<i>View / Edit your Student Personal Details</i>	Use this section to update your basic personal details.
<i>Student Security Questions</i>	Use this section to set up your security questions and answers. These will be needed for resetting your IT password etc.
<i>View Confirmed Results</i>	You will be able to collect your marks for assessments in this area.
<i>View Modules You Are Taking for 2011/12</i>	This section shows all the modules which you are currently enrolled into.

The next section is **Student Finance**:

There are several options to view and pay your **tuition** and / or **Accommodation** fees online via either credit or debit card.

The *Your account* section shows you your current balance. You can obtain a more detailed statement of your account by clicking on **My statement**.

My Account Balance - all items					
Items marked with a * are due for payment now.					
				Account Total	£ 500.00 D
Reference	Item	Date Due / Date Received	Debit	Credit	
06007631-002	Tuition Fees	31/Dec/2010		£ 1,285.00	
06007631-001	Tuition Fees	31/Dec/2010	£ 1,285.00	*	
06007631-004	Tuition Fees	06/Apr/2011		£ 500.00	
06007631-003	Tuition Fees	06/Apr/2011	£ 1,000.00	*	

Check the current fees and charges by clicking on the **Fees and Charges 2011/2** link.

You can pay any outstanding amounts, either as a one-off or by setting up installments.

You can:

- Make a one-off payment by credit/debit card
- Pay by installment – credit/debit card

Next

Installments will be debited on either the 9th or 28th of each month. You can cancel future payments at any time by contacting the QMU Finance department.

You can also set up a direct debit to pay by installment.

Again, you can cancel future payments at any time by contact the QMU Finance department.

If you want to pay online any part of the amount due, click on **Make one-off payment by credit/debit card** then type the amount you want to pay in the **Amended Amount** box at the top. Remember to click on the **Updated Charges** button if you are not paying the full amount.

To pay the full amount, click on the **Pay Now** button. Payments are processed via either WorldPay or PayPal.

The next section is **Personal Links**:



If you wish, you can use this area to store your own internet favourites. Click on the **Edit** button to add links.

The last section is **Useful links**:

Useful Links
QMU Home page
QMU Incoming Student Survey 2011 new!
Current Students A - Z
Library Pages
WebCT
Web Email
EPortfolio
Students' Union
SAAS
Student Loans Company
UCISA National Notebook Agreement
Acceptable Use Policy
Withdrawals and Deferrals
Fees and Charges 2011/12
Summer Reassessment Support
Login eAccommodation

You can use these links to access a variety of useful websites.

Problems with QM:u

If you have any technical issues accessing or using the QM:u portal, contact:
The LRC Service Desk (lrchelp@qmu.ac.uk)

If any of the information held about you is incorrect, contact:
Student Records Administration (registry@qmu.ac.uk).

NB – there are links to both of these email addresses at the bottom left of the QM:u screen.

If you are not enrolled onto the correct modules, contact:
Your School Office.

Logging out of QM:u

Remember to log out of the QM:u student portal when you have finished.

You will find the **Home** and **Logout** buttons at the top right hand of your screen:

17th March 2011
Home | Logout