

Who should attend?

- Those who are new to teaching in higher education
- Teaching assistants / tutors (full-time or part-time)
- Staff of collaborative partners of QMU
- Experienced staff looking for a short refresher
- Those who wish to start the PGCert (MSc) in Professional and Higher Education in an intensive one-week mode.

Does it cost?

This programme is free if you are a Queen Margaret University staff member, PhD student or a key staff member of one of our Collaborative Partners. For external participants the cost is £335 OR £385 if doing the course as part of the MSc PHE programme. For further information about fees, please contact Dr Iddo Oberski (ioberski@qmu.ac.uk).

Postgraduate Certificate / MSc in Professional and Higher Education

The Short Course provides a route to the MSc programme. If you attend the Short Course, you will be exempt from the attendance requirement of the first MSc module, Education in Action 1. For more information see:

<http://www.qmu.ac.uk/cap/>

When is the next course?

31 August to 6 September 2011

How do I get more information?

Email: CAPAdmin@qmu.ac.uk or

Telephone: 0131 474 0000 and ask for Centre for Academic Practice

Centre for Academic Practice

The aim of CAP is to support learning, teaching and research across QMU. Our role is to:

- enhance learning and teaching
- develop researchers' capability
- support students' academic skills.

For further information on CAP activities, see our web site at <http://www.qmu.ac.uk/cap/>



Centre for Academic Practice



Queen Margaret University
EDINBURGH



Centre for Academic Practice

Short Course in
Facilitating Learning
and Teaching
in Higher Education

Course Information

Short Course in Facilitating Learning and Teaching in HE

This programme is designed to develop basic teaching skills and start or refresh your professional development as an educator in higher education. Each session focuses on a different aspect of learning and teaching.

The series of linked sessions enables you to develop essential skills for effective learning and teaching in a supportive environment.

The programme aims to achieve the following:

- A greater understanding of what is involved in learning and teaching in HE
- Increased confidence and control through reflection and discussion
- Improved practice through practice, reflection and discussion
- A route to the PG Cert / MSc in Professional and Higher Education for those who qualify

What is in the programme?

The following session headings provide an overview of the topics covered.

Introduction to learning & teaching

Key theories of learning and teaching in HE

Enhancing L&T

The national enhancement framework
The institutional framework

Getting feedback on your teaching

How do we know whether the students are learning? This session explores how you can evaluate your teaching to improve student learning

Designing modules for learning

How we incorporate the principles of good design into our courses

Micro-teaching

You will be asked to present two short 'teaching moments' and will receive supportive peer and tutor feedback

Supporting learning in small groups

Explores the process and management of working with groups for in-class tasks.

Assessing students' learning

Explores the purpose of assessment, the value of assessment criteria and issues surrounding marking & giving feedback

Lecturing for learning

How can you lecture without students falling asleep?! Principles applied to your practice are covered

Technology-enhanced learning

What are the technologies you can use, and how can they help students learn? Practical applications of technology for L&T.

Supporting students with special needs

How can we help all of our students to succeed

Academic CPD

How do we continue to develop, whether as teachers or researchers

How do I apply?

Further details and the dates of the courses are available at:

<http://www.qmu.ac.uk/cap/LandTshortcourse.htm>

To apply for the Short Course email the CAP Administrator at:

CAPAdmin@qmu.ac.uk

Or email the Course Coordinator :

[Dr Iddo Oberski \(ioberski@qmu.ac.uk\)](mailto:Dr Iddo Oberski (ioberski@qmu.ac.uk))

Or telephone:

Tel. 0131 474 0000 and ask for either CAP or Iddo Oberski

